

Snoqualmie Valley School District

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APPROVAL FOR THE USE OF PRIVATE VEHICLES

District: _____

This authorizes _____, a(n)

_____ Parent _____ Employee to voluntarily use their automobile for the transportation of pupils of this school for the purpose of:

on _____
(Date of activity)

(Authorized School Official)

NOTICE: By signing below, I certify that:

I have automobile liability insurance and understand that such insurance is primary before any other collectible insurance.

My vehicle is in safe operating condition, is equipped with seat belts that will be used by each passenger, and that I drive in a safe manner and in accordance with State laws.

Registered owner: _____

Address: _____

City: _____ State: _____ Zip: _____

Vehicle License #: _____ State: _____

Driver License #: _____ Expires: _____

Insurance Company: _____ Agent: _____

Limits of Coverage: _____

(Signature)

(Date)

PRIVATE VEHICLE TRANSPORTATION

The Snoqualmie Valley School District Board of Directors authorizes the use of private vehicles under the following circumstances:

- A. Under unusual circumstances, the District may request parents, or a responsible adult, to drive children to school in their own vehicles on a per-mile cost reimbursable basis. The Transportation Department determines when “in-lieu” transportation would be advantageous to the District and arranges its implementation. In cases where car pools are formed by families, reimbursement shall be provided only to the parent whose car is used to transport the students to school.

- B. Upon written approval of the principal, staff may transport students when a student’s welfare is involved; when due care dictates prompt action, when engaged in occasional field trip activity, or when engaged in an occasional extracurricular activity. The staff member shall acknowledge that he/she agrees to assume full responsibility for any liability or property damage, comprehensive or collision, made by or against the driver/owner of the vehicle. The District’s liability insurance shall cover the risk assumed by the District. The mileage of the staff member shall be reimbursed by the District.

The Superintendent shall establish procedures for the use of private auto transportation.

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| Cross References: | Board Policy 2320 | Field Trips, Excursions and Outdoor Education |
| Legal References: | RCW 28A.160.030 | Authorizing individual transportation or other arrangements—Pupils must provide own transportation, when |
| | WAC 392-143-070 | All vehicles other than school buses used to transport students |